



Gear Rental Policies and Rules

General Terms

- For purposes of this policy any reference to Colorado Adventure Point, CAP, or to facilities includes all property of CAP, including the building, furniture, program materials, and resources.
- For purposes of this policy "Gear" will refer to all property rented from CAP.
- For purposes of this policy "Group" will refer to the people renting Gear, whether Troop, Pack, church, child care, private, etc.

Insurance and Liability

- All groups associated with Boy Scouts of America, Learning for Life, and Explorers are covered by a liability and insurance plan.
- All schools, churches, childcare facilities, and other organized entities forming Groups for Gear rental from CAP must provide proof of comprehensive general liability insurance with a combined single limit of not less than \$1,000,000.
- All schools, churches, childcare facilities, and other organized entities must provide an institutional Hold Harmless agreement, as found in Appendix A of this document.
- Every Group must submit a signed Gear Rental Agreement form as provided at the end of this document.
- Users of CAP recognize that all activities within CAP may be recorded in still photographs or video, and that all images may be used for marketing and promotional materials and websites.

Fee Structures and Rental Process

1. The current fee structure is as follows:

Colorado Adventure Point Gear Library Price List

Item	BSA Price			
	3 Days	Extra Days	Number	Total
Tent	\$20.00	\$6.00		\$0.00
Sleeping Bag	\$10.00	\$3.00		\$0.00
Sleeping Pad	\$3.00	\$0.90		\$0.00
Stove	\$10.00	\$3.00		\$0.00
Gas	\$5.00	\$0.00		\$0.00
Cook Set (Pots, Utensils)	\$10.00	\$3.00		\$0.00
Headlamp	\$3.00	\$0.90		\$0.00
Backpack	\$10.00	\$3.00		\$0.00
Snow Shoes	\$10.00	\$3.00		\$0.00
Poles (Adult)	\$3.00	\$0.90		\$0.00
Poles (Youth)	\$2.00	\$0.60		\$0.00
Med Kit	\$5.00	\$1.50		\$0.00
Subtotal				\$0.00
Extra Days				\$0.00
Additional Charges				
Total				\$0.00

2. The minimum cost is the "3 days" cost above for each item.
3. Gas canisters are sold at cost, all sales final, no returns or refunds made.
4. The price for three day rental includes a day before and after for pick up and drop off.
5. Gear must be reserved two weeks before needed.
6. Additional gear may be requested the day of pickup, if available.
7. Gear pick up and return must happen during the business hours of 9am to 5pm, Monday through Friday. If pickup or return is needed outside this time staff cost will be added to the final cost.
8. An initial quote will be provided based on requested gear and length of event.
9. A deposit of 20%, made when registering online, reserves your requested Gear. This is non-refundable 14 or fewer days from the rental start date.
10. The full initial quote must be paid by 2 weeks before the rental start date. This is nonrefundable 7 or fewer days from the rental start date.
11. A final cost, if different from initial quote, will be created based on late fees, additional requested gear, and repair or damage fees, and will be billed within three business days of gear return.

12. It is the Group's responsibility to check each piece of gear for preexisting damage, with a CAP staff member, when picking up gear. Any damage will be recorded on the sign out sheet the day of pickup.
13. When gear is returned, any damage not on the sign out sheet will be noted and fined to the Group on the final cost of rental.
14. Damage requiring professional repair will be charged to the Group at cost, not to exceed 75% of the wholesale replacement cost for CAP for the damaged gear.
15. Damage requiring replacement of Gear will result in a charge of 75% of the wholesale replacement cost for CAP for the damaged gear.



Gear Rental Agreement

Name of Group/Organization: _____

Address: _____

Authorized Organization Representative: _____

Phone Number(s): _____

Email Address: _____

I certify I am an authorized representative of the above Group/Organization, and that the Group/Organization (1) acknowledges receipt, from Colorado Adventure Point, of the Gear Rental Policies and Rules, and has read, fully understands, and agrees to follow all parts of the document, (2) requests rental of Gear according to the details of any initial quote provided by Colorado Adventure Point for which we pay a deposit, and (3) agrees to pay in full the final cost of their final Gear rental based on their initial quote and any necessary adjustments as described in the rules and policies of Colorado Adventure Point gear rental.

Signature: _____ Date: _____

Print Name: _____

Title: _____