

CENTENNIAL DISTRICT VIRTUAL PINewood DERBY

Car Drop-Off/ Check-In Procedures

At the designated check-in location, the following procedures will be followed to check-in cars that will run in the district derby. Please make sure that all cars are complete, and all parts are secure. No modifications will be allowed during the race and items that come off the car at any time will not be re-attached to the car by the race staff.

**** BEFORE YOU SHOW UP ****

Wear a mask or face cover.

Practice 6ft social distancing measures as much as possible.

Step 1: Registration Table

1. **Online Registrations** – Verify registration was completed & payment was received.
2. **Walk-Ins** – Complete the Walk-In Form & pay registration cost.

Step 2: Car Evaluation Station (weight, length, width, height & track clearance)

1. **Give Car to Staff Member** to verify car meets regulations. Data will be recorded for each car.
2. If car **Does Not** meet the regulations – racer can modify car in the Pit Station.

Step 3: Pit Station

- Car will have to be reevaluated after any modifications made.

Step 4: Quarantined Area

1. Once Cars Meet Regulations – they will be moved to the Quarantined Area.
2. Cars will be assigned a number based on the Scout's Rank during the 2019-2020 Program (School) Year.
3. Quarantined Cars will be stored in a case so they will not be damaged in transport to, during and from the race. They will also be sanitized prior & after the race.

****Adults checking in multiple cars will follow the above procedure for each car being checked in.****

Pick-Up Cars

- Cars will be available for Pick-Up 3 days after the race is complete.
- Cars will be located at the following locations:
 - Denver Area Council Headquarters – June 23rd /Time TBD
 - Potter's House Parking Lot – June 27th /Time TBD