

Denver Area Council – Peaceful Valley Scout Ranch

Job Title:	Camp Commissioner	Property:	Peaceful Valley Scout Ranch
Camp/Department:	Dobbins- Administration	Salary Level:	To be determined
Location:	22799 N. Elbert Rd Elbert, CO 80106	Staff Supervisor?:	No
Reports to:	Camp Director	Certifications Req:	No
Will Certify Applicant?:	Not Required	Driving Required?	No

Job Summary

The Camp Commissioner must have a knowledge of and be able to teach skills to campers and be able to interact and communicate with adult leadership. The Commissioner must be able to visit campsites, program areas and other camp areas daily and resolve any low-level issues.

Job Description

ROLE AND RESPONSIBILITIES

- Plan and execute adult leader activities such as daily meetings, scoutmaster challenges and games.
- With the Camp Director plan and execute the Scoutmaster Dinner or meeting that includes Council leadership.
- Greet units upon arrival. Help accommodate late arrivals.
- Provide immediate help to units for urgent low-level problems. Direct high-level problems to the Camp Director.
- Ensure unit issues are solved and needs are met with all aspects within camp.
- Ensure units are aware of all programming and activities at camp.
- Be knowledgeable in camp policies and enforce with campers and adults.
- Promote a safe and clean camp through campsite inspections.
- Participate in camp-wide activities.
- Assist in the set up and take down of all camp facilities.
- Submit a “closing report” at the end of the season which includes inventories, daily duties and suggestions for improvement the following year.
- Other duties as assigned.

CERTIFICATIONS & REQUIRED TRAINING

- CPR, AED, First Aid, Prior to Start of Camp (Provided if Needed)
- Youth Protection (Online Prior to Camp)
- BSA Weather Hazards (Online Prior to Camp)
- BSA Drive Safely (Online Prior to Camp)
- FEMA Multi-Hazard Planning for Child Care (Online Prior to Camp)
- FEMA ICS 100 Introduction to Incident Command (Online Prior to Camp)
- BSA Unlawful Harassment Prevention (Online Prior to Camp)
- Standard Precautions Training (Online Prior to Camp)
- More training may be required as determined by Camp Management

REQUIRED FOR THE JOB

- Must be able to read, speak and write the English language
- Must be able to work outdoors at an elevation of 7,000+ feet above sea level in varying weather conditions
- Must be able to respond to and help direct during camp emergencies in varying weather conditions
- Must be 18 years of age or older
- Must be able to pass a background check from the TRAILS database, CBI and the FBI
- Must be able to become a member of the Boy Scouts of America

DIRECTLY SUPERVISES

- None

ADDITIONAL NOTES

- This position may be combined with another camp position.