

Denver Area Council – Peaceful Valley Scout Ranch

Job Title:	Horses Director	Property:	Peaceful Valley Scout Ranch
Camp/Department:	Dobbins-Program	Salary Level:	To be determined
Location:	22799 N. Elbert Rd Elbert, CO 80106	Staff Supervisor?:	Yes
Reports to:	Program Director	Certifications Req:	Yes
Will Certify Applicant?:	No	Driving Required?	Yes

Job Summary

The Horses Director is responsible for ensuring campers receive a safe, fun, quality and educational program and experience. Directly supervises and is responsible for the safety of the campers, staff and horses.

Job Description

ROLE AND RESPONSIBILITIES

- Train, supervise and motivate the horses staff.
- Plan, supervise and direct a fun and safe horse program that includes merit badge instruction, trail rides, dinner rides and overnight rides.
- Care for and ensure the safety of all animals. Work with the Ranch Director to provide call-out veterinary care as needed.
- Instruct campers in horse riding and safety. Offer a quality program.
- Maintain all horse program equipment and ensure that it is in good working condition.
- Maintain paperwork and ensure completeness and submit on time.
- Evaluate staff in the middle and end of the season.
- Participate in camp-wide activities.
- Assist in the set up and take down of all camp facilities.
- Submit a “closing report” at the end of the season which includes inventories, daily duties and suggestions for improvement the following year.
- Other duties as assigned.

CERTIFICATIONS & REQUIRED TRAINING

- CPR, AED, First Aid, Prior to Start of Camp (Provided if Needed)
- Youth Protection (Online Prior to Camp)
- BSA Weather Hazards (Online Prior to Camp)
- BSA Drive Safely (Online Prior to Camp)
- FEMA Multi-Hazard Planning for Child Care (Online Prior to Camp)
- FEMA ICS 100 Introduction to Incident Command (Online Prior to Camp)
- BSA Unlawful Harassment Prevention (Online Prior to Camp)
- Standard Precautions Training (Online Prior to Camp)
- More training may be required as determined by Camp Management

REQUIRED FOR THE JOB

- **Must have a minimum of two years of significant experience of riding/managing horses, caring for horses, maintaining equipment**
- **Must have a minimum of one year experience in instructing/teaching youth how to ride horses**
- Must be able to read, speak and write the English language
- Must be able to work outdoors at an elevation of 9,000+ feet above sea level
- Must be 21 years of age or older
- Must have a valid driver's license and record insurable by the Council's insurance company
- Must have the physical endurance to participate in horse related activities
- Must be able to identify and respond to horse emergencies with the proper procedure
- Must be able to pass a background check from the TRAILS database, CBI and the FBI
- Must be able to become a member of the Boy Scouts of America

DIRECTLY SUPERVISES

- Horse Counselors

ADDITIONAL INFORMATION

- None